East Dubuque Unit School District #119

PROFESSIONAL APPLICATION

Mail this Professional Application with a:

1. Letter of Interest
2. Resume
3. Copy of Current Credentials
4. Copy of Transcripts
5. Copy of Professional Certification

Mail to:
Ms. Katherine Kelly, Superintendent
East Dubuque Unit School District #119
200 Parklane Drive
East Dubuque, IL 61025

Name_____ Date_____
LAST FIRST MIDDLE

Social Security Number_____
(Completion of number is optional. Social security number may be required on other form(s) prior to employment.)

Position for which you are applying _____

GENERAL INFORMATION:

If you answer "Yes" to any of the questions below, please attach a separate sheet of paper with a detailed explanation.

Have you ever been discharged or requested to resign from a position?	Yes_____	No_____
Have you ever had a certificate or license revoked or suspended?	Yes_____	No_____
Have you ever been convicted of a violation of law other than a minor traffic offense?	Yes_____	No_____
Are any criminal charges or proceedings pending against you?	Yes_____	No_____
Have you ever been convicted of any offense involving the sexual molestation, physical or sexual abuse, or rape of a child?	Yes_____	No_____
Are you listed on the Child Abuse Registry?	Yes_____	No_____

Estimate your total absence from work or school for the last three years and explain the reason(s)._____

_____

My signature below authorizes the school district to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources.

I waive my right of access or the rights of a designated representative to any such information and, without limitation, hereby release the school district and the reference source from any liability in connection with its release or use. This release includes the sources cited above and specific examples as follows: the local Sheriff, information from the Central Criminal Records Exchange of either data on all criminal convictions or certification that no data on criminal convictions are maintained, information from the Illinois or other State Department of Social Services and/or Child Protective Services and any locality to which they may refer for release of information pertaining to any findings of child abuse or neglect investigations involving me.

Furthermore, I certify that I have made true, correct, and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application. I understand that any omission or falsely answered statement made by me on this application or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the East Dubuque School District.

Date_____ Signature of Applicant_____

Equal Opportunity Employer

The East Dubuque School District shall provide equal employment opportunities to all persons regardless of their race, color, creed, religion, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status or unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, use of lawful products while not at work, being a victim of domestic or sexual violence, physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation, and other legally protected categories. For information regarding procedures for discrimination complaints, contact the district compliance officer.